

## Customer Service Representative

**Purpose:** Insure our customers feel that the car care service(s) they receive is personalized and superior. Consistently provide good information to our customers; educating and managing customers' expectations and achieving customer satisfaction.

### 1. Customer Service Reps:

- \* Team player that upholds a high standard of quality
- \* Neat, clean and clean-cut appearance, and being in appropriate uniform.
- \* Report problems/complaints/compliments that arise to the manager.
- \* Has cash handling experience.
- \* Are dependable!

### 2. Responsibilities:

- \* Treat each customer with respect and courtesy.
- \* Maintain a professional, positive, service-oriented attitude.
- \* Know all Autawash services, their benefits, and pricing
- \* Insure a clean, pleasant and presentable lobby
- \* Must meet established Autawash extra-service standards.

### 3. Job Duties:

**Greet** each customer promptly, **Evaluate** the customer vehicle needs, **Recommend** additional services, **Provide** accurate estimates, **Thank** the Customer with a Smile and **Invite** the customer to **Return to AUTAWASH**.

### 4. Ideal Candidate traits:

- \* **Great "Customer Service" Attitude**
- \* **Superior Work Ethic, Honesty & Integrity**
- \* **Understands personal Accountability**
- \* **Excellent Verbal Communication style**
- \* **Friendly, Polite, Courteous and Outgoing**
- \* **Exhibits Leadership qualities through Respect for all Individuals**
- \* **Promotes and insures SAFETY for everyone!**

**IF YOU HAVE THESE QUALITIES,  
WE ARE LOOKING FOR YOU!**

**Competitive Pay: \$10.00/hr., Plus Incentives and Benefits!**

Apply at any one of our AUTAWASH Car Care Center locations:

Aurora, CO: 2291 S. Havana St.

Centennial, CO: 7919 E. Arapahoe Road

Denver, CO: Riverboat Car Wash, 3480 S. Poplar St.

OR

Mail your completed application to PO Box 371345, Denver, CO 80237

OR fax it to 303-695-9478

OR email to [humanresources@autawash.com](mailto:humanresources@autawash.com)